Trout Lake Community Centre Association

ANNUAL GENERAL MEETING 2021–2022

November 23, 2022 at 7:00 p.m.

Trout Lake — Our Evolving Neighbourhood

Your Centre,
Your Community

TROUT LAKE
COMMUNITY CENTRE
ASSOCIATION

HISTORICAL NOTE — OFFICIAL NAME CHANGE

The Association undertook a formal name change on February 25, 2019 whereby it retired its original name of Grandview Community Centre Association (under which it was constituted as a Society in 1956), officially adopting the name of Trout Lake Vancouver Community Centre Association to match the facility, which had been renamed in 1977.

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TROUT LAKE COMMUNITY CENTRE ASSOCIATION 2021–2022 BOARD MEMBERS

Executive

Nicki Simpson	1st Vice President
J Leslie Tenta	2nd Vice President
Jim Morris	3rd Vice President
Bill Hawke	Treasurer
Lisa Kew	Secretary

Members at Large

Kari-Jane Adams	Jacquelyne Allen
Iona Bonamis	David Clarke
David Finnis	Yiman Jiang
Stacey Hagerty	Che Poppins
T Senthivel	

Affiliated Group Representatives

Kari-Jane Adams	Grandview Skating Club
Lisa Kew	Trout Lake Pottery Club
Andrew Walker	Emergency Social Services
Kyle Sanderson	Trout Lake Little League
Marcus Treacy	Scribes Rugby Football Club

TROUT LAKE COMMUNITY CENTRE STAFF 2021–2022

Erica Mark	Recreation Supervisor
Sandy Lim	Facility Clerk
Maggie Vasicek	Recreation Programmer II
Matt Sung	Recreation Programmer I
Jerry Chan	Rental Coordinator
Gloria Lai	Program Assistant III
Kinga Wdowiak	Fitness Programmer
Eddy Uechi	Ice Rink Programmer
Bernie Dionne	Community Youth Worker
Karine Ling	Youth In Action
Sunny Abebe	Preschool Head Teacher
Audrey Macaraeg	Preschool Teacher
Nayomi Rajapakse	Preschool Teacher
Sylvia Liang	Preschool Teacher
Dean Andrews	Maintenance Technician II
Chad Lum	UMW Lead Hand
Wendell Tan	UMW Lead Hand
Sarge Bhatti	Building Service Worker
Sulakhan Dhillon	Building Service Worker
Carol Smith	TLCCA Board Administrator
Anita Hsiao	TLCCA Board Administrative Assistant

AGENDA OF THE ANNUAL GENERAL MEETING — NOVEMBER 23, 2022 AT 7:00 P.M.

1. Call to Order
    - 1.1. Welcoming remarks
    - 1.2. Reading of Correspondence Pertaining to the AGM (Notice of AGM)
    - 1.3. Acknowledgements
2. Approval of the Agenda
3. Approval of the Minutes of the Annual General Meeting held November 24th, 2021
4. Unfinished Business from Last General Meeting
    - 4.1. None
5. Presentation of the Financial Report, Auditors Report and Appointment of Auditor
6. Reports
    - 6.1. President's/Executive Committee Report
    - 6.2. Staff Reports
        - 6.2.1. Community Recreation Supervisor
        - 6.2.2. Recreation Programmer
        - 6.2.3. Fitness Programmer
        - 6.2.4. Arena Programmer
        - 6.2.5. Youth Programmer
        - 6.2.6. Preschool
    - 6.3. Committee Reports
        - 6.3.1. Arts and Social
        - 6.3.2. Program
        - 6.3.3. Finance
        - 6.3.4. Policy & Planning
        - 6.3.5. Green
        - 6.3.6. Preschool Advisory
    - 6.4. Affiliated Group Reports
        - 6.4.1. Trout Lake Pottery Club Report
        - 6.4.2. Grandview Skating Club Report
        - 6.4.3. Emergency Social Services Zone C
        - 6.4.4. Trout Lake Little League
7. New/Special Business
8. Elections and Swearing In
    - 8.1. Thank You to Departing Directors
    - 8.2. Election of Executive Officers
    - 8.3. Election of Directors
    - 8.4. Swearing in of Board Members and Officers
9. Commissioner's Remarks
10. Adjournment

MINUTES OF THE ANNUAL GENERAL MEETING HELD NOVEMBER 24, 2021

Chair: Nicki Simpson, 1st Vice President

1.0 CALL TO ORDER

1.1 Meeting called to order at 7:00 p.m.

1.2 Territory acknowledgement

- Important to acknowledge unceded territories of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Sḵwx̱wú7mesh (Squamish), and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations
- Invite all of you to review the history of the Musqueam peoples. https://www.musqueam.bc.ca/our-story/who-we-are/
- Reflect on resilience of the Musqueam and First Nations

1.3 Notice convening the annual meeting was disseminated by email newsletter and published on Trout Lake Community Centre website on October 19th; take such notice as having been read. (Heather Armstrong)

1.4 Director introductions

Kari-Jane Adams	Heather Armstrong
David Clarke	Rick Havlak
Bill Hawke	Stacey Hagerty
Yiman Jiang	Lisa Kew
James Morris	Nicki Simpson
Leslie Tenta	

1.5 Acknowledgements

- Commissioner Gwen Giesbrecht, Park Board liaison
- Luke Balson, Manager of Recreation Services, Park Board

2.0 ADOPTION OF THE AGENDA

MOTION: To approve the agenda of the 2021 Annual General Meeting of the Trout Lake Vancouver Community Centre Association.
Kari-Jane Adams/Leslie Tenta
0 abstentions
CARRIED

3.0 ADOPTION OF PREVIOUS MINUTES

MOTION: To approve the minutes of the previous Annual General Meeting held November 25th, 2020.
Bill Hawke/Leslie Tenta
0 abstentions
CARRIED

4.0 BUSINESS ARISING FROM THE MINUTES

4.1 None

5.0 AUDITOR'S REPORT AND APPOINTMENT OF AUDITOR

5.1 Presentation of the financial statements (Gary Wozny)

a. Total assets 1.28 million
b. Deferred revenue a bit higher, because there is more prepaid before fall
    i. John Hendry Park grant included
c. Internal restrictions help with future planning; requirement of Joint Operating Agreement with Park Board
d. Whatever is left over in net assets goes into unrestricted
e. Total net assets have gone up from last year, overall improved financial position
f. Statement of operations
    i. Comparing this fiscal year, which was completely during pandemic, to 2020 fiscal year that was partially during the pandemic
    ii. Most programs down significantly
        - Except preschool and summer programs
    iii. Wage subsidy claimed, almost double from last year
        - Enabled association to maintain employment, and keep employees and patrons safe
    iv. Weathered the storm on investment income, due to laddering
    v. No facility rentals due to PHOs
g. Expenses
    i. Group one wages have gone down due to COVID
    ii. Operation fee down primary due to 8 months waived by Park Board
        - 4 months of next fiscal year's operation fee will be waived as well
h. Overall financial position has improved

MOTION: To adopt the Audit for the 2021 financial report.
Bill Hawke/Jim Morris
0 abstentions
CARRIED

MOTION: To hire Tompkins-Wozny Chartered Accountants as financial auditors for the TLCCA for the 2022 fiscal year.
Lisa Kew/Heather Armstrong
0 abstentions
CARRIED

6.0 REPORTS

6.1 President's report

a. Acknowledgements of gratitude
    i. Carol — true leader for our organization and community
    ii. Leena — new administrative assistant; welcome!
    iii. Park Board staff — navigated through tough territory this year, thank you for your exceptional service to the community
    iv. Preschool and YIA team — signature programs at Trout Lake
    v. Chelsey — rock solid bookkeeper, has adapted to ever changing COVID procedures
    vi. Nicki, Bill, Lisa — special thanks for your leadership as executives
    vii. Commissioner Giesbrecht – thank you for all your efforts to attend our Board meetings and provide your perspective and insights

b. HR
    i. Able to support staff through COVID by strengthening our HR supports
    ii. Benefitted from Che Poppin's in-kind consultation that produced a clear, logical, and best practice approach to updating our policy, pay scales, and procedures
c. COVID continued to be a challenge
    i. Liability management
    ii. Safety concerns
    iii. Capacity crunches
d. Moving forward, be strategic!
    i. We thoughtfully built a strong, longterm strategic plan. I encourage the newly formed Board and staff to reference it — and the 2020 president's report that outlines numerous opportunities for the future — often.
    ii. Meeting agendas and new projects in 2022 should align with the priorities outlined in the strategic plan.

6.2 Staff reports
a. Community Recreation Supervisor — As submitted
b. Recreation Programmer — As submitted
c. Arena Programmer — As submitted
d. Youth — As submitted
e. Preschool — As submitted

6.3 Committee reports
a. Arts and Social Committee — As submitted
    i. Quite a year of juggling COVID protocols and programming
    ii. Trying to connect the community throughout the pandemic has been a challenge
    iii. Event highlights
        - Earth Day
        - Hanami
        - Vines festival
    iv. Family day planning in the works
    v. 10th anniversary of the new centre coming up
        - Asking community for any photos of their experience at the new centre
b. Program Committee — As submitted
    i. COVID continued to create challenges; fortunate to have Park Board programming team, instructors and volunteers continue to step up to these challenges
    ii. As of October 2021, operating at an increase of 80% capacity of programming compared to last year
    iii. COVID relief subsidy available for recreational programming
    iv. We are looking to add more programming as COVID situation improves
c. Finance Committee — As submitted
    i. Thank you to Jim Morris and Sarah Lusina for serving on the committee
    ii. Thank you to both Association and Park Board staff for assistance with budgeting
    iii. Fortunately, with help from the wage subsidy we have been able to keep centre running, even with reduced capacity
d. Parks Committee — As submitted
    i. Largely inactive due to long standing wait on John Hendry Park renewal
    ii. Recent projects

- Brewers Park renewal — Completed
- Clark Park — Natural & cultural history signage project almost completed
  - Group of neighbours with Association's assistance through Park Board's Neighbourhood Matching Fund

e. Green Committee — As submitted
   i. Highlights
      - Earth Day
      - Cool 'Hoods program to provide training and mobilize youth
      - Greening of art studio
        - Staff and volunteers identified and replaced wasteful plastic within inventory with more natural materials
        - No longer allow glitter in any programs or events
      - Fall Harvest event was made zero waste
        - No single use items
        - Special thanks to Lisa and TL Youth

f. Strategic Planning Committee — As submitted

g. Preschool Advisory Committee — As submitted

6.4 Affiliate reports

a. Trout Lake Pottery Club — As submitted
   i. Thank you to Sarah Lusina for her support
   ii. Thank you to Maggie for assistance in reopening
   iii. Thank you to Carol for the paperwork to support reopening

b. Grandview Skating Club — As submitted
   i. Thank you to the Association and Park Board staff
   ii. Thankful to be back in the centre

c. Emergency Support Services (ESS) Zone C Team — Andrew Walker
   i. City run volunteer emergency group
   ii. Provide basic needs for community after emergencies
   iii. Thank you to TLCCA and Park Board for continued support

7.0 NEW BUSINESS

7.1 None

8. ELECTIONS OF OFFICERS AND NEW BOARD OF DIRECTORS

8.1 Thank you to departing directors

a. To Heather Armstrong (Sarah Lusina)
b. To Rick Havlak (Sarah Lusina)
c. To Sarah Lusina (Leslie Tenta)

8.2 Introduction of Kate Perkins (Nicki Simpson)

a. Welcome/hand over the election proceedings to Kate Perkins, a TLCCA member and former president.

8.3 Elections (Kate Perkins)

a. Five directors returning for 2nd year of their elected term; thank you for your continued service.
b. Continuing in office and standing for election to an Executive Committee role

i. Member at Large: Leslie Tenta — Standing for election to the Executive role of Vice President (2nd), nominated by: Jim Morris
ii. Member at Large: Jim Morris — Standing for election to the Executive role of Vice President (3rd), nominated by: Leslie Tenta
iii. Member at Large: Lisa Kew — Standing for election to the Executive role of Secretary, nominated by: Nicki Simpson

c. Election of officers
i. Nicki Simpson for 1st Vice President, nominated by Lisa Kew (Acclaimed)
ii. Bill Hawke for Treasurer, nominated by Judith Pilley (Acclaimed)
iii. Leslie Tenta for 2nd Vice President, nominated by Jim Morris (Acclaimed)
iv. Jim Morris for 3rd Vice President, nominated by Leslie Tenta (Acclaimed)
v. Lisa Kew for Secretary, nominated by Nicki Simpson (Acclaimed)

d. Election of Board of Directors (Members at Large)
i. 2 members standing for election to another term
ii. 5 members standing for election for the first time

Stacey Hagerty	Nominated by: Yiman Jiang
David Clarke	Nominated by: Bill Hawke
Che Poppins	Nominated by: Nicki Simpson
Iona Bonamis	Nominated by: Sarah Luisina
David Finnis	Nominated by: Rick Havlak
Jacquelyne Allen	Nominated by: Judith Pilley
Sentheepan (T) Senthivel	Nominated by: Nicki Simpson

iii. All 7 nominated Members at Large are acclaimed

9 COMMISSIONER'S REMARKS & SWEARING IN DIRECTORS

9.1 Commissioner's remarks (Gwen Giesbrecht)
a. Thank you to staff and volunteers for keeping the vibrancy during these difficult COVID times
b. Volunteers are the foundation of our centres!
c. Thank you to departing, current, and newly appointed directors for your leadership in the community
d. Pleased to see John Hendry Park renewal going forward

9.2 Swearing in of new directors

10.0 ADJOURNMENT

MOTION: To adjourn the meeting at 8:38 p.m.
Lisa Kew/Bill Hawke

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FINANCIAL STATEMENTS

TROUT LAKE VANCOUVER COMMUNITY CENTRE ASSOCIATION

August 31, 2022

Limited Liability Partnership

Tompkins Wozny
Chartered Professional Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of
Trout Lake Vancouver Community Centre Association

Opinion

We have audited the financial statements of Trout Lake Vancouver Community Centre Association (the Association), which comprise the statement of financial position as at August 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

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- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the accounting principles used in these financial statements, Canadian accounting standards for not-for-profit organizations, have been applied on a basis consistent with that of the preceding year.

Tompkins Wozny LLP

Vancouver, Canada
November 16, 2022

Chartered Professional Accountants

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Trout Lake Vancouver Community Centre Association

STATEMENT OF FINANCIAL POSITION

As at August 31

	2022 $	2021 $
ASSETS		
Current		
Cash	**730,150**	525,904
Term deposits *[note 4]*	**269,920**	587,766
Accounts and grants receivable *[note 5]*	**164,801**	86,183
Prepaid expenses	**6,219**	1,030
Total current assets	**1,171,090**	1,200,883
Term deposits *[note 4]*	**430,703**	51,100
Capital assets *[note 6]*	**19,299**	30,258
	1,621,092	1,282,241
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accruals *[note 7]*	**195,589**	114,074
Deferred revenue - other *[note 8]*	**286,661**	76,666
- John Hendry Park	**22,085**	22,085
Total liabilities	**504,335**	212,825
Net assets		
Invested in capital assets *[note 9]*	**19,299**	30,258
Internally restricted *[note 9]*	**657,540**	639,780
Unrestricted	**439,918**	399,378
Total net assets	**1,116,757**	1,069,416
	1,621,092	1,282,241

Joint operating agreement *[note 13]*
COVID-19 *[note 14]*

See accompanying notes to the financial statements

On behalf of the Board:

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Director

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Director

Tompkins Wozny
Chartered Professional Accountants

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Trout Lake Vancouver Community Centre Association

STATEMENT OF CHANGES IN NET ASSETS

Year ended August 31

	Invested in Capital Assets	Internally Restricted	Unrestricted	Total
	$	$	$	$
	[note 9]	*[note 9]*		
2022				
Balance, beginning of year	**30,258**	**639,780**	**399,378**	**1,069,416**
Revenues over (under) expenses for the year	**(12,135)**	**—**	**59,476**	**47,341**
Acquisition of furniture and equipment	**1,176**	**(1,176)**	**—**	**—**
Interfund transfers	**—**	**18,936**	**(18,936)**	**—**
Balance, end of year	**19,299**	**657,540**	**439,918**	**1,116,757**
2021				
Balance, beginning of year	41,416	575,844	292,317	909,577
Revenues over (under) expenses for the year	(11,158)	—	170,997	159,839
Interfund transfers	—	63,936	(63,936)	—
Balance, end of year	30,258	639,780	399,378	1,069,416

See accompanying notes to the financial statements

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Trout Lake Vancouver Community Centre Association

STATEMENT OF OPERATIONS

Year ended August 31

	2022 $	2021 $
REVENUE		
Program operations *[schedule]*	**1,216,099**	737,523
Facility rentals	**124,368**	—
Interest	**16,595**	16,350
Special events and other	**19,429**	2,055
Wage subsidy - government assistance *[note 14]*	**4,018**	178,638
Vending	**3,360**	648
	1,383,869	935,214
EXPENSES		
Program operations *[schedule]*	**945,053**	599,353
Staff costs	**143,261**	108,840
Group I wages *[note 12]*	**97,872**	12,352
Facility rentals	**31,853**	—
Bank, credit card and online charges	**30,501**	12,379
Office, supplies, and other	**24,907**	4,486
Advertising and brochures	**16,788**	1,074
Subscription fees *[note 13]*	**15,956**	6,278
Amortization of furniture and equipment	**12,135**	11,158
Board	**9,361**	6,141
Professional	**8,841**	8,656
Operation fee *[note 13]*	**—**	4,658
	1,336,528	775,375
Revenues over expenses for the year	**47,341**	159,839

Joint operating agreement *[note 13]*

See accompanying notes to the financial statements

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Trout Lake Vancouver Community Centre Association

STATEMENT OF CASH FLOWS

Year ended August 31

	2022 $	2021 $
OPERATING ACTIVITIES		
Revenues over expenses for the year	**47,341**	159,839
Items not affecting cash		
Amortization of furniture and equipment	**12,135**	11,158
Changes in non-cash working capital items		
Accounts and grants receivable	**(78,618)**	20,781
Prepaid expenses	**(5,189)**	389
Accounts payable and accruals	**81,515**	4,839
Deferred revenue - other	**209,995**	25,148
Cash provided by operating activities	**267,179**	222,154
INVESTING ACTIVITIES		
Purchase of furniture and equipment	**(1,176)**	—
Redemption (purchase) of term deposits	**(61,757)**	236,969
Cash provided by (used in) investing activities	**(62,933)**	236,969
Increase in cash during the year	**204,246**	459,123
Cash, beginning of year	**525,904**	66,781
Cash, end of year	**730,150**	525,904

See accompanying notes to the financial statements

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NOTES TO FINANCIAL STATEMENTS

August 31, 2022

1. ORGANIZATION

The Trout Lake Vancouver Community Centre Association ("the Association") was incorporated pursuant to the Societies Act of British Columbia in 1956, was registered as a charitable organization in 1995 for income tax purposes, and is exempt from income taxes. The objectives of the Association are to provide accessible and inclusive social, cultural, recreational, and educational opportunities that strengthen individual, family and community wellbeing.

2. GOVERNANCE AND OPERATIONS

The Association carries out their objectives through the operations of the Trout Lake Community Centre pursuant to a Joint Operating Agreement ("JOA") with the City of Vancouver Board of Parks and Recreation ("Park Board").

The Association signed a new JOA effective January 1, 2018 *[note 13]* .

Use of the Trout Lake Community Centre premises as well as the providing of certain operating expenses, such as various staff costs, are provided to the Association pursuant to the JOA with the Park Board. The value of the use of the facilities as well as these additional operating expenses has not been reflected in the financial statements.

3. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

Use of Estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenues and expenses reported during the year. The most significant areas requiring management estimates include the determination of allowance for doubtful accounts relating to accounts receivable and the estimated useful lives of capital assets. Actual results could differ from these estimates.

Deferred Revenue - John Hendry Park

The John Hendry Park funds are to be used on expenditures to enhance the park.

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3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Revenue Recognition

The Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Licensed preschool fee revenue is recognized in the month to which the services relate based on enrollment rates.

Program revenue is recognized over the period the related program operates.

Facility rentals revenue is recognized on the date the space is rented or over the period the space is rented out, if applicable.

Interest income is recognized as revenue in accordance with the terms of the underlying investment, which is generally with the passage of time.

Unrestricted donations are recognized as income as they are received. Restricted donations are recognized when the related expense is incurred.

Canadian Emergency Wage Subsidies are recognized as income when the Association meets the conditions of the program and when the Association is reasonably assured of collection of the respective claims.

Revenue from all other sources is recognized when the respective program or service is provided.

Measurement of Financial Instruments

The Association initially measures its financial assets and financial liabilities at fair value.

The Association subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash, term deposits and accounts and grants receivable.

Financial liabilities measured at amortized cost include accounts payable.

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3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Measurement of Financial Instruments (cont'd)

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Capital Assets

Capital assets are recorded at cost, less accumulated amortization. Amortization is provided on a straight-line basis at the rate outlined in Note 6.

Donated Services

The Association and its members benefit greatly from donated services in the form of volunteer time. Because of the difficulty in determining their fair value, the value of donated services is not recognized in these financial statements.

4. TERM DEPOSITS

Term deposits have interest rates varying from 0.7% to 3.6% with maturity dates ranging from September 2022 to June 2025.

5. ACCOUNTS AND GRANTS RECEIVABLE

	2022	2021
	$	$
Grants and other	**73,383**	61,429
Park Board	**81,586**	12,253
Government receivable - Wage subsidy	**—**	6,793
- GST	**2,628**	1,102
Interest	**7,204**	4,606
	164,801	86,183
Allowance for doubtful accounts	**—**	—
	164,801	86,183

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6. CAPITAL ASSETS

		Cost	Accumulated Amortization	Net Book Value
		$	$	$
2022				
Furniture and equipment	5 years S. L.	**139,998**	**120,699**	**19,299**
2021				
Furniture and equipment	5 years S. L.	138,822	108,564	30,258

7. ACCOUNTS PAYABLE AND ACCRUALS

	2022	2021
	$	$
Trade and accruals	**163,616**	100,831
Government remittances - WorkSafe BC	**2,354**	1,631
Park Board	**29,619**	11,612
	195,589	114,074

8. DEFERRED REVENUE - OTHER

	2022	2021
	$	$
Programs - pre-registration	**211,618**	5,903
Rentals	**11,890**	11,929
Licensed preschool fees	**25,657**	25,776
Seniors fundraising	**17,235**	13,035
Youth fundraising	**9,671**	6,271
Slo-pitch fundraising	**3,000**	3,000
Fitness centre fundraising	**2,901**	2,901
Clark Park Cultural and Natural History Project	**—**	5,000
Other	**4,689**	2,851
	286,661	76,666

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9. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT

The Associations' main objective when managing capital is to maintain financial flexibility in order to preserve its ability to meet financial commitments and unforeseen external events. To assist with this objective, the Association has made the following internal restrictions:

	2022 $	2021 $
Equipment	**83,427**	72,768
Building	**134,113**	127,012
Contingency reserve	**440,000**	440,000
	657,540	639,780

(i) Equipment

	2022 $	2021 $
Balance, beginning of year	**72,768**	32,808
Interfund transfers	**11,835**	39,960
Furniture and equipment purchased	**(1,176)**	—
Balance, end of year	**83,427**	72,768

(ii) Building

	2022 $	2021 $
Balance, beginning of year	**127,012**	103,036
Interfund transfers	**7,101**	23,976
Balance, end of year	**134,113**	127,012

(iii) Contingency Reserve

	2022 $	2021 $
Balance, beginning of year	**440,000**	440,000
Interfund transfers	**—**	—
Balance, end of year	**440,000**	440,000

Invested in Capital Assets

The Association has internally restricted an amount equal to the net assets invested in capital assets.

Equipment

The Association has internally restricted $83,427 to be used for expenditures on equipment.

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9. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT (CONT'D)

Building

The Association has internally restricted $134,113 to be used for expenditures on building improvements.

Contingency Reserve

The Association has internally restrict funds of $440,000 as a contingency reserve. The contingency reserve would cover unforeseen expenses, such as expenses incurred upon the Association ceasing operations.

10. INTERFUND TRANSFERS

As described in the statement of changes in net assets, interfund transfers are made between internally restricted net assets and unrestricted net assets to fund capital assets purchased and amortization of capital assets.

11. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis presents the Association’s exposures to significant risk as at August 31, 2022.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

The Association is exposed to credit risk with respect to its cash, term deposits, and accounts receivable. The Association assesses, on a continuous basis, accounts receivable on the basis of amounts it is virtually certain to receive. The Association's cash and term deposits are invested with a large financial institution.

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The Association manages its liquidity risk by constantly monitoring forecasted and actual cash flows, financial liability maturities, and by holding assets that can be readily converted into cash.

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11. FINANCIAL INSTRUMENTS (CONT'D)

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Association is exposed to interest rate risk on its term deposits in so far that the initial rate may be higher than the current interest rate obtained on maturity and renewal.

12. WAGES AND CONTRACTOR REMUNERATION

Pursuant to the British Columbia Societies Act, the Association is required to disclose contractor fees and wages and benefits paid to contractors who are paid $75,000 or more during the fiscal year.

Group I wages include $97,872 [2021 - $12,352] of expense provided by a contractor. The Group I wages cover the cost of several employees.

13. JOINT OPERATING AGREEMENT ("JOA")

In 2018, the Association signed a new JOA with the Park Board effective January 1, 2018 for ten (10) years with one five (5) year renewal term. Under the agreement, the Association will pay an operation fee to the Vancouver Park Board starting in year 2 for 1% of prior year's gross facility-generated revenue and in years 3-10 for 2% per year of the previous year's gross facility-generated revenue. Effective January 1, 2018, the Association will also pay a 1% subscription fee for the ActiveNet registration system.

Due to the COVID-19 pandemic, the Park Board has waived the operation fee based on prior years revenues for the calendar years ending December 31, 2020 and December 31, 2021. As a result, the August 31, 2021 operation fee was only subject to the 2% fee for four months, and the August 31, 2022 operation fee was completely waived.

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14. COVID-19

With ongoing COVID-19 precautions in place, September 2021 saw the Association continue to gradually increase programming to the level possible, as well as resuming room rental services. This increase was temporarily impacted by a public health order that paused certain types of programs for 30 days from December 21, 2021. By late January 2022, all program areas were back to providing 100% of programs, though still with reduced participant numbers. As public health orders ended and vaccination rates increased, 100% participant levels were achieved as of April 2022.

Remaining conscious of a reduction in revenue over expenses, which will likely correspond to the duration of the COVID-19 pandemic, the Association has continued to be conservative in terms of discretionary costs. The Association feels current cash reserves supplemented by this approach will continue to ensure the organization's resilience for the coming year, even in the face of possible future public health changes and measures.

During the year, the Association received Canada Emergency Wage Subsidies in the amount of $4,018 [2021 - $178,638].

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SCHEDULE OF REVENUE AND EXPENSES - PROGRAM OPERATIONS

Year ended August 31

		Expenses			
	Revenue	Wages and Contractors	Supplies and Other	Total	Net Income (Loss)
	$	$	$	$	$
2022					
School age	**316,902**	**232,771**	**5,846**	**238,617**	**78,285**
Adult	**216,636**	**154,815**	**3,048**	**157,863**	**58,773**
Early childhood	**164,546**	**127,031**	**5,355**	**132,386**	**32,160**
Licensed preschool	**149,665**	**124,984**	**5,741**	**130,725**	**18,940**
Youth	**161,233**	**106,244**	**19,370**	**125,614**	**35,619**
Summer daycamp	**145,756**	**67,538**	**23,748**	**91,286**	**54,470**
Senior	**36,410**	**6,916**	**15,103**	**22,019**	**14,391**
Slopitch	**14,282**	**3,500**	**7,992**	**11,492**	**2,790**
Birthday parties	**7,745**	**7,931**	**615**	**8,546**	**(801)**
Teen	**777**	**568**	**—**	**568**	**209**
Community events	**2,147**	**21,592**	**4,345**	**25,937**	**(23,790)**
	1,216,099	**853,890**	**91,163**	**945,053**	**271,046**
2021					
School age	138,153	102,259	2,523	104,782	33,371
Adult	33,629	28,556	585	29,141	4,488
Early childhood	93,121	51,907	3,459	55,366	37,755
Licensed preschool	162,626	152,285	6,819	159,104	3,522
Youth	166,208	101,024	39,333	140,357	25,851
Summer daycamp	122,692	69,038	16,032	85,070	37,622
Senior	8,570	1,459	1,941	3,400	5,170
Slopitch	10,496	3,652	5,953	9,605	891
Birthday parties (recovery)	—	—	(45)	(45)	45
Teen	1,682	5,207	95	5,302	(3,620)
Community events	346	6,311	960	7,271	(6,925)
	737,523	521,698	77,655	599,353	138,170

RETAINED EARNINGS PLAN FOR THE 2022–2023 FISCAL YEAR

The Joint Operating Agreement (JOA) between the Trout Lake Community Centre Association (TLCCA) and the Vancouver Board of Parks and Recreation calls for the TLCCA to annually develop a plan to spend and/or keep as operating contingency its retained earnings. The JOA further requires that the plan to be publicly available. The TLCCA thus includes the plan in this annual report, which will be posted on the Trout Lake Community Centre website.

As of the close of its most recent fiscal year at August 31, 2022, the TLCCA had $47,341 in retained earnings, as defined by the JOA.*

The TLCCA plans to use its retained earnings as follows:

- $11,835 has been set aside for equipment purchases (capital assets with a value of at least $500). These purchases will include additions to the centre that the Association feels would be beneficial to our users as well as the replacement of existing equipment as it wears out.
- $7,101 has been set aside for larger improvements to the building and additions to the grounds around the building (e.g., renovations to areas of the building that are used by the TLCCA).
- $440,000 has been set aside as a contingency reserve (which equals 4 months of operating expenses).

* *Unspent revenue accumulated by the Association over time from Facility-Generated Revenue.*

JOA — Finance

SECTION 14.3 BUDGETS AND RECORDS

(e) Retained Earnings

Prior to the end of the first year of the term, the Association will develop a plan to spend and/or keep as operating contingency, at the Association's discretion, its Retained Earnings and will update that plan on an annual basis to reflect amounts actually spent in the past year, use of funds, the current balance of Retained Earnings and any revised plans for future spending of the Retained Earnings. The Association will make its plan publically available and will post its plan and all updates on the Associations website. The Association will use its best efforts to execute on its plan and shall make expenditures of Retained Earnings in accordance with the plan, as it is updated from time to time. Subject to the foregoing, the Association agrees that Retained Earnings may only be spent on physical improvements to or capital projects within the Community Centre Network or for the direct provision of Programming services to the public at or from the Jointly Operated Facilities.
The Association acknowledges and agrees that the buildings and Fixtures comprising the Entire Facility are and will continue to be owned by the City and Park Board, notwithstanding any contribution of funds (including Retained Earnings and grant revenue) by the Association.

EXECUTIVE COMMITTEE REPORT

Committee Chair: Rotating

Members: Lisa Kew (Secretary); Bill Hawke (Treasurer); Nicki Simpson (1st Vice-President); Leslie Tenta (2nd Vice-President); Jim Morris (3rd Vice-President)

Staff: Alison Cristall/Maggie Vasicek/Erica Mark (Community Recreation Supervisor), Carol Smith (Senior Board Administrator)

Purpose

The Executive Committee handles the corporate and administrative aspects of TLCCA and reports to the Board. It operates under the mission, strategic priorities, policies, and other governance structures of TLCCA. The Committee addresses immediate issues between Board meetings, curates Board agendas, and initiates and oversees staff contracts, partnerships agreements, grants, and products to advance the mission-driven operations of TLCCA.

Year in Review

In 2021–22, TLCCA adapted to a world still affected by the fluctuations of the pandemic. We cannot say enough to acknowledge the amazing work done by the Centre staff to meet all challenges and to keep Trout Lake open and operating the majority of our programs and activities.

For our part, the Board's accomplishments included hiring supplemental staff, expanding benefits for full time staff, as well as continuing to adopt and update policies and provide regular oversight.

The TLCCA's committees reported to the Executive Committee/Board and were supported in their duties and interests. These committees are the heart of the TLCCA. Please dig into the committee reports in the pages that follow.

We are a strong organization built on the thoughtful and careful efforts and skills of many volunteers and staff. We build on our strong foundation and experience.

Here are some major milestones and heartfelt thank yous.

Milestones

- **Proud of our programs —** As noted above, TLCCA was able to provide exceptional service to so many in our community because of the efforts of the Program Committee and staff to innovate programs and develop safety protocols.
- **Return of special events** — As the pandemic (finally!) allowed it, the Arts and Social Committee volunteers put their creativity back in action and collaborated with eager TLCC staff to bring back some favourite events and adapt others as needed. We think back on Family Day, Earth Day, Summer Concert Series and the Lantern Procession with delight. Check out the Committee's report for details.
- **A community of all ages once again** — The return of Birthday Parties, Youth Council, plus full spring and summer day camps brought many more engaged young folk to Trout Lake. The Preschool saw our happy littles spots back to full capacity. Social Tuesdays and monthly lunches brought back the Senior contingent as did the return of fitness, mah jong and racket sports. Trout Lake finally felt like its old self again!
- **Redesigned website launched** — The Trout Lake website had become in dire need of an update and, after some false starts, Carol was still determined to move the project along and on a

shoestring. Huge thanks to David Clarke for hooking us up with his WordPress programmer and big kudos to Carol for the UX design and content writing. We're now (finally!) mobile responsive and there's even room for more functionality.

- **Seniors handmade philanthropy** — Led by baker extraordinaire Dorothy Tong, Trout Lake's amazing Seniors were back to their philanthropy, holding two fundraising bake sales. The Quilting Group hosted a sale of their wonderful products in December while also donating community quilts and many special items to the Immigrant Services Society. The Knitting Group donated items to those in need and also sold their knitted goods at the December event.

- **Hello Pottery Club —** The much anticipated re-opening of the Pottery Studio set the stage for the Spring Pottery Sale and for having the Trout Lake Pottery Club's lovely buzz of creative activity back. Thanks to Abder for keeping it all safe and humming along.
- **A chance to serve** — TLCCA was gratified that the Mothers' Day Pow Wow Committee accomplished a glorious return of the event to Trout Lake. Wanting to optimize the experience for elders attending the Pow Wow, the Board supported Lisa Kew's idea of transforming the Willow into a respite room where sustenance and comfort were offered. Lisa and fellow directors Yiman, Stacey and Nicki, assisted by Carol, were thrilled to serve and speak with hundreds of elders and were humbled by the gratitude they received in return.
- **People matter** — TLCCA continued to strengthen HR supports. Lucky to land Che Poppins as a Board member on the heels of her previous fiscal's in-kind HR consultation, and to have so many compassionate and thoughtful directors, TLCCA can be proud of the employer we have become.
- **Café services** — With the pandemic allowing more traffic in the Centre, the ad hoc Café Committee's Bill, Lisa, Kari, Jacquelyne, and Carol put in much effort to ensure Trout Lake's café is operating optimally for patrons' benefit. Thanks to Cassidy for weathering some challenges along the way.
- **A delicious if breezy summer social** — For the annual volunteer and staff appreciation event, the outdoor late summer tradition continued. Big thanks to everyone for being such good sports when an impromptu windstorm began knocking over flower vases and stealing napkins. AND for contributing to the dessert potluck feast. Much gratitude to Lisa, Carol, Anita, Maggie, and all who helped to set up and tear down this single-use item free event! (Read more about Trout Lake's single-use reduction in the Green Committee's report.)

Gratitude Always

- **Farewell Alison Cristall** — After six years of incredible work and forging strong ties between staff and TLCCA volunteers alike, former Community Recreation Supervisor (CRS) Alison left TLCC for another career opportunity. We wish her well and extend indelible thankfulness for the energy and passion she brought to this community.

- **Head programmer Maggie Vasicek** acted in the CRS role, after working through the many challenges wrought by Omicron. **Erica Mark** became the new CRS as summer arrived; we are happy to welcome her and look forward to many more years of collaboration. Maggie returned to her programmer role and **Matt Sung** took a permanent spot on the team; Maggie & Matt's mindful work, collaboration, and dedication are remarkable and TLCCA feels extremely fortunate.
- **Bernie, Dean, Chad, Sandy, Gloria, Jerry, and all the Park Board staff who make Trout Lake tick** — As always, TLCCA is truly grateful for all members of the Trout Lake 'dream team'. Each of you are exceptional in your roles and your service to community. Thank you for your unwavering commitment to keep programs rolling and patrons so well served.
- **Sunny, Audrey, Nayomi, and Sylvia; and Karine, Aman, Tamuel, Waisse, Parveen, Uke, Anna, Michael, Helen, Michelle, and Melina** — **our preschool and Youth in Action teams**. These two programs are precious parts of our community. A huge thanks to these teams for bringing joy to their work and quality learning and genuine engagement to preschool and YIA participants.
- **Kudos to Youth Council** — Ringing in the weekend with their Friday evening energy is the least of what these passionate young people bring to our community. TLCCA is ultra appreciative of your decorative and animating contributions to Trout Lake events. But importantly, we are SO VERY proud of your volunteerism and community spirit.
- **Happily, Carol Smith continued as our Senior Board Administrator** because her exemplary work enabled the TLCCA to function smoothly (assisted by Leena, Andrew, and now Anita Hsiao). A huge welcome to the passionate and multi-talented Anita (a Youth Council alumnus!) who joined us at the end of the fiscal year.
- **Commissioner Giesbrecht** — Thank you for all your efforts to attend our Board meetings and provide your perspective and insights. We hope you'll come visit from time to time!
- **All the Trouties** — from the staff who keep the physical plant operating smoothly, to the instructors, program assistants, volunteers, and all TLCCA program participants (our Association's members!) — are sincerely applauded for your energy and commitment. You are greatly appreciated and this community is stronger with you in it.
- **Last but not at all least…** a fond farewell and sincere gratitude to our two departing Directors, David Clarke and Nicki Simpson. David has been a Trout Lake director since 2008! His critical mind and straightforwardness, combined with his institutional and tech knowledge were a valuable package. We thank him for the ~100 meetings to which he contributed and wish him happy trails. We are also sad to see Nicki go. We thank her for her leadership on the Executive and Arts Committees and for her commitment to all the "virtual" hard work the Board undertook during the pandemic. Nicki's always-thoughtful input will be greatly missed.

Looking Ahead

The TLCCA Board continues our commitment to the strategic plan (2019-2024), emphasizing green initiatives and truth and reconciliation with community accessibility and engagement at the forefront.

Respectfully submitted,

Leslie Tenta, Jim Morris and Lisa Kew

COMMUNITY RECREATION SUPERVISOR REPORT

The 2021-2022 fiscal year for Trout Lake Community Center was filled with change, innovation and progress thanks to our amazing staff team and Community Centre Association. In late 2021 we wished Alison Cristall, Community Recreation Supervisor, farewell as she moved on to the next exciting opportunity in her career. Maggie Vasicek graciously stepped in and filled the Community Recreation Supervisor role for eight months and did a fantastic job of leading the team and providing stability.

In June 2022, I was excited to take on the Community Recreation Supervisor role and have been in awe of the offerings that the Trout Lake team is providing for this amazing community. Dean Andrews has taken on the role of acting Maintenance Technician II as Noel Carino has been seconded to the role of Mechanical Superintendent. We also said good-bye to Amanda Lye the Recreation Programmer I who moved on to work with the Britannia Community Services Centre Society. Matt Sung was Amanda's successful replacement and has been doing great work as he gets familiar with the role. We also welcomed Jerry Chan as our Rental Coordinator and Gloria Lai as our Events Coordinator. Congratulations to all on their new roles!

This year has been exciting as we were able to once again restart quality events and community services. When the Provincial Health Orders limited adult usage in the Fitness Centre, we piloted Youth Only Fitness Centre times and saw fantastic uptake from young people in the community. Our Family Day Event was back with the Carnival Band, free skating times, cookies and crafts. In May 2022, the Trout Lake Community Centre Association (TLCCA) and staff team worked collaboratively with the Mother's Day Pow Wow Planning Committee, Britannia Community Services Centre Society, Cedar Cottage Neighbourhood House, City of Vancouver, and the Vancouver Park Board to co-host this important event that saw over 3,000 people in attendance and provided meals to 2,000 people.

For the first time, we mobilized to create a Cooling Centre during extreme summer weather to ensure that our most vulnerable community members had a safe space to cool off. These are just a few examples of our team's many accomplishments this year.

As we head into the new fiscal year we are looking forward to having our floors replaced during the months of December and January. Our TLCCA just approved their Single Use Item Reduction Strategy that we will be implementing in addition to continuing to offer programs, initiatives and events that reflect the TLCCA's commitment to environmental sustainability. We are also excited to be partnering again on the Mother's Day Pow Wow for 2023.

Finally, I would like to offer a huge THANK YOU to the TLCCA and their administrative team as well as the Trout Lake Staff team for providing responsive programming, meaningful initiatives and wonderful opportunities for community members to connect.

Respectfully submitted,

Erica Mark
Community Recreation Supervisor

RECREATION PROGRAMMER REPORT

Program totals

Fall 2021 – Summer 2022

Offered: 1,533 Cancelled: 157

Ran: 1,376 (91%)

The year saw a lot of change within the programming staff team. Amanda Lye left for a Programmer II position at Britannia while Maggie Vasicek acted as the Site Supervisor for 8 months; this gave Matt Sung the opportunity to act as the Programmer II position and Emily Lam was the successful Programmer I.

When Maggie returned to her Programmer II role, Matt was the successful Programmer I. Even with all the change in staffing, our programs still flourished during this time. The Program, Arts, and Seniors Committees regularly subsidize several programs to enhance their accessibility by making them low cost or free.

In partnership with the Program Committee, Arts Committee, Seniors Committee, and local organizations, our programming team offered over 1,500 programs and many successful special events. We focused on children's programming and specialty camps during the spring and summer breaks, Youth In Action, and outdoor programming for adults.

Highlights

Parent & Tot Gym — We were happy that we could once again offer some active social time for little ones and brought back Parent & Tot gym twice a week in a safe and sanitized environment.

Return of Birthday Parties — In January 2022 we brought back our Saturday birthday party packages where we run one morning party and one afternoon party out of the Grandview Room and Gymnasium. We were able to hire new and returning birthday party staff and resume Green Party in a Box where we offer reusable plates, utensils, cups, and decorations. Almost every weekend has been sold out and we have received many positive comments of the quality of our birthday party package and staff.

1st Earth Day — We celebrated our first Earth Day event this past April. With 16 booths from different organizations, the day was a feast of information on some important and inspiring local green initiatives. The day also featured six workshops for all age groups where professionals shared knowledge about their specific topics.

Summer Concert Series Returns — Our traditional format for the Summer Concert Series returned with a bang. For seven weeks we had local artists once again play outside in the park for around 200 people consistently every week. We also brought in Red Fox Healthy Living Society every week to provide free games and teach skills to kids. We felt very lucky to have some new musicians play for us and some returning favourites.

Lantern Procession — We had our biggest Lantern Festival Event yet in August with approximately 800 people attending the walk around the lake. The Carnival Band once again lead the procession with special performances by dancers, hula hoopers, and stilt walkers.

A special thank you to our youth volunteers who created many of the decorations and helped for the entirety of the event.

Also special thanks to our Arts Committee volunteers who helped us plan, set up, and clean up for the day. We also had many families making their own lanterns led by our Association staff and volunteers during the concert series finale.

Seniors continued to make their way back to programs — It has been lovely to see the seniors back in the building and participating in our programs. Comfort levels began to grow as the weather became warmer. The Seniors Committee continues to grow and has been meeting regularly to help respond to the recreational needs of seniors within our community and is looking forward to offering an Open House.

2022-2023 Goals and Objectives

- Add more Indigenous focused programming
- Continue to expand on the Monthly Greening Initiative Workshops in consultation with the Green Committee
- Continue to expand daytime seniors' programs and hold more healthy living programs and workshops focused on mental health
- Continue to expand complimentary pilot programs at free or low cost
- Continue to identify programs that we are not offering or specializing in

Respectfully submitted,

The Trout Lake Programming Team

TROUT LAKE ARENA PROGRAMMER REPORT

Over the last 12 months, Trout Lake Rink has been making a gradual return to normalcy.

Skating lessons started with reduced class sizes, and incrementally increased its numbers and is now back to pre-pandemic ratios.

Staffing was limited in the beginning, which resulted in one less lesson day that we could offer. Starting in fall 2022, we will finally be able to return to two lesson days once again. Thank you to our PA3 Edward, for helping to train a new wave of instructors and for encouraging them to pick more shifts at Trout Lake Rink.

During the dry-floor season (April–August), we were able to offer the space for Day Camps once again, as well as some of our usual adult ball hockey leagues.

A special thanks to Dean, our Maintenance Technician, Lead Hands, UMWs & BSWs for all their continued support in keeping our facilities clean and running smoothly. In particular, Dean has gone above and beyond in helping to keep the ice available, not just at Trout Lake, but many of our other City of Vancouver rinks as well.

Thank you to Sandy and the front desk staff who are always the first point of contact for the public and do their very best every day to assist patrons, address their concerns, and do so much to provide the level of customer service and information our patrons have come to expect from Trout Lake.

Also, thank you to our Minor Sport User Groups who have been so understanding and flexible during the pandemic, and continue to demonstrate a great passion for their sport and resilience to all the challenges over the last few years.

Lastly, thank you to the patrons of Trout Lake Arena for rejoining us and trusting that we will do what we can to make your experience with us an enjoyable one.

Thank you everyone for helping to build and run our recreational programs and for providing such a valuable space for people to use to enrich their lives!

Respectfully submitted,

Eddy Uechi (Arena Programmer)

TROUT LAKE YOUTH WORKER REPORT

I want to express thanks to Board members and staff for being so supportive, especially in this year of many changes and challenges. In February 2022, the youth team saw Vanna Nguyen leave as she obtained her own site as a Community Youth Worker at Dunbar Community Centre. She had played a huge role in helping us build our youth programs back up to where we were pre-COVID.

Jenny Loi, who already is staff at Trout Lake, was added to replace Vanna on Friday nights. Jenny was a former member of our youth council (graduating in 2017) and has worked as Trout Lake's Summer Daze day camps' project manager from 2020 to 2022. She is also currently working as a teacher for the Vancouver School Board. The youth services team is in good hands with Jenny Loi, Maya Liem and Witton Chau.

Highlights

This past year, Trout Lake Youth Program Participant (TLYPP) enrolment reached 4,515 members. These numbers show us that youth are glad that COVID restrictions have been lifted, and are now able to meet their needs of going out and getting active with friends. Our total TLYPP issued since 2014 is now at 13,189. This is strictly youth who are attached to this community centre with the OneCard. With this system, we were able to keep daily track of the number of youth participating in our programs.

During spring break, Trout Lake hosted a volleyball tournament which saw five teams participating in it, with team "Two Joints" winning. We also had a maximum turn out of eight teams play in our "3 vs 3 Basketball Tournament" with team "The Five Boys" winning it. Trout Lake also hosted the City Wide 3 on 3 Youth Week basketball tournament on May 6, 2022. Trout Lake girls won the girls tournament and Hillcrest won both the junior and senior boys division during Youth Week.

Events and Activities

Youth in Action (YIA)

The YIA program is for youth aged 13–19 living with mild to moderate developmental differences. Staff guide participants in developing life skills that will be useful as they transition into adulthood. The youth are also given opportunities to develop social skills, gain independence and foster friendships in a positive environment. A few long time staff left the program last winter. This past year we have added five new staff to the YIA team, who also work as teachers or support workers with the Vancouver School Board.

Karine Ling and Parveen Virdi are the program's supervisors.

Keep Vancouver Spectacular

We held our ninth Electronic Clean Up on February 26. We had nearly 400 participants drop off small appliances and power tools, saving these items from the landfill.

Movie in the Park

Our Youth Council, in partnership with Collingwood Community Policing, hosted a showing of “School of Rock” on Friday, July 8. We had about 150 participants attend.

Trout Lake Youth Council

Trout Lake Youth Council is a very popular program through which we provide youth with various opportunities, such as leadership skills, life skills, and guest speaker interactions.

In addition to this, the youth council plays a huge role in assisting the centre with special events. This past year saw us grow considerably. Currently, we have a grand total of 95 youth enrolled in Youth Council.

Workshops

We hosted two Standard First Aid courses and one Food Safe Level One course that were well attended.

Improvements and Growth

For 2023, I am looking to get the youth back involved in the community centre through sports, community events, programs, and workshops.

We are looking to really get our youth involved in recycling projects and green initiatives, such as collaborating with “Fishing for Plastics” and “Chop Swap”. We also ran a clothing swap and a food drive in November/December.

This fall we have started our very own youth Dodge Ball league and we are looking to run two seasons, one in the fall and one in the winter. We will host the “Ultimate Underdog” dodgeball tournament over Spring Break 2023. In the winter and spring of 2023, we plan to have our Trout Lake Fishies dragon boat team back in action as well.

Respectfully submitted,

Bernie Dionne
Community Youth Worker

TROUT LAKE PRESCHOOL REPORT

Registration

The preschool year went very smoothly. We feel very fortunate, grateful, and thankful to the Association for allowing us to have a third staff again. Our classes were all full, and all of our new preschoolers settled in really nicely.

Programming

Switching things up from our traditional trip to visit one, this year we brought in 80 pumpkins and created a mini pumpkin patch in the preschool playground for all our preschool classes. The children loved it.

Our theme is Fall and we have been taking nature walks around the lake with our four-year-old classes. The children really enjoy exploring, climbing, collecting different coloured leaves, pine cones and treasures, as they call them. We bring all the treasures back to the preschool, and they make their own open-ended creations.

We also welcomed Cathy Belgrave, a core Trout Lake children's instructor, to come in and do some art workshops with our preschool classes. They used primary water colour liquid paints, droppers, and sponges on white paper, exploring what happens when the colours mix. The children loved and enjoyed this activity and Cathy did an excellent job teaching them.

Respectfully submitted,

Sunny Abebe
Preschool Head Teacher

ARTS AND SOCIAL COMMITTEE REPORT

Committee Chair: Beth Beeching (TLCCA Volunteer)
Members: Lisa Kew and Nicki Simpson (Board of Directors), and Norine Pihowich (TLCCA Volunteer)
Staff: Maggie Vasicek, Matt Sung, Gloria Lai, Emily Lam, Amanda Lye

Purpose

The Arts and Social Committee's mandate is to develop policy and plans that support and expand opportunities for people in the community to learn and create through the arts. The Committee ensures that there is a strong arts and expression component to programming available at the centre and brings the community together through events that blend community involvement and the creative arts. We welcome other arts enthusiasts to join us at our monthly meetings with fresh ideas to bring to the 'Hub of Our Community — Trout Lake Community Centre'.

Year in Review

Fiscal year 2021-2022 turned out to be another year of discovery and regrouping for the Arts and Social Committee. COVID-19 restrictions started to ease in fall 2021. Committee members and centre staff started hopeful planning in the summer of 2021 for fall events and programs. The Committees' schedule of arts, social and cultural events were modified to accommodate any possibility of health order restrictions and budget restraints. Re-imaged classic and signature events were delivered to a very appreciative community. We have enjoyed being back in the centre meeting in person; brainstorming new ways to connect with the Trout Lake community.

TLCCA strategic goals were constant in our committee's agenda when brainstorming, planning, and organizing centre events and activities.

"Pursuing collaborations and partnerships with organizations that can help navigate how best to support all members of our community": We partnered with the Nisga'a Ts'amiks Vancouver Society to support their Truth and Reconciliation Orange Shirt Day 2022 event. It was held next to the centre at John Hendry Park. The community came and listened to personal stories, singing, and drumming. They sold close to 900 specifically designed 2022 orange t-shirts at this event with proceeds going to the Residential School Survivors organization.

"Deepen the relationship with John Hendry Park" and "strengthen environmental sustainability": Through our programs, events and activities, our committees strive to promote environmental sustainability and reduce the impact of waste. The success of the Earth Day event this past spring at Trout Lake can mostly be attributed to acting programmer Emily Lam. Emily was instrumental in expanding a few ideas into a full out celebration of Earth Day. Our committee is committed to 'growing' this new signature event at Trout Lake.

All our events follow environmentally sustainable practices such as not using single use cutlery, cups, or plates, and moving away from glitter, glitter glue and Styrofoam at the crafts tables. We use reusable fabric or paper pennant banners as decoration instead of balloons at our events.

Highlights

In 2021 and early 2022 the following events were held:

1. **Fall Harvest Dance 2021:** With restrictions still in place, this year‘s dance was a small and cozy community event but with all the elements of previous years, soup, pottery, pie walk and music. Dancing was not allowed this time but everyone had a great time.

2. **Diwali:** Another well-attended event was sold out at 50 people. Samosas, pakoras and Indian sweets were served. A little lighter than past Diwali events but nonetheless it was enjoyable.

3. **Artisans of Trout Lake:** Trout Lake Pottery Club, Senior’s Bake Sale, Senior’s quilting and knitting. Trout Lake’s own resident artisans showcasing works made at the centre for sale in fall & spring.

4. **Winter Trout Fest 2021:** This inaugural, inclusive and free event was highlighted by a free skate in the rink, fishing pond games, salmon, and trout crafts.

5. **Family Day 2022:** Although we faced some health order restrictions, Family Day was a success. Activities were in and on the outside of the centre. Specially made cookies for the day from Tinder Bake created by Flavours of Hope were handed out. Plus, lots of free coffee and hot chocolate was served throughout the day by volunteers. A beautiful skating performance was given by the Grandview Skate Club. Lively and colourful, the Carnival Band rounded out the day with joyful music.

6. **10th Anniversary Film project:** Filmmaker Jon West was commissioned to create a 10th Anniversary film of the building of the new community centre. Community members, staff and volunteers were interviewed about what Trout Lake Community Centre means to them. A short 1-minute film is up on the TLCC website, and a longer version of the film will be premiered in Feb 2023 (better late than never!) to celebrate the community who came together to help lobby to get the centre built.

7. **Earth Day at Trout Lake:**
    a. **Nature Hunt Boards —** 7 beautifully designed and colourful boards with QR codes were placed on the walking trail around the lake at John Hendry Park with information about the birds, plants and animals in the park written by community members.
    b. **Earth Day Passport —** Map of the 7 Nature Hunt board locations. Completed passports could be brought to the front desk and redeemed for ‘Dr. Bonnie Henry’ plant seeds.

8. **Vines Art Festival:** A true grassroots arts’ festival focusing “nurturing artists that are working toward land, water and recreational justice”. We are proud of our continued support to them.

9. **Music in the Park:** We welcomed back a full series of 7 weeks of concerts on Wednesdays in summer. Red Fox Healthy Living Society animated the outdoor area with their Active Play programs. The Trout Lake youth helped administer the crafts and lantern making to the kids. These musical concerts have been sorely missed and each week the audience was full of happy listeners and dancers. Fortunately, there was only one week of rain in which concert goers were moved inside for the beautiful singing of the acapella trio 'Vosktok'.

10. **Lantern Procession:** Aug. 24, 8 p.m. capping off the last concert of the summer this enchanting event showcases an assortment of craft table lanterns, twinkly lights and colourful bright lights all in anticipation of the lantern procession. The Carnival Band led the happy participating community on a slow but steady procession around the lake encountering glowing decorations and evening performances with the guidance of Trout Lake youth volunteers lighting the way.

Looking Ahead

Our committee is dedicated to supporting activities so we can bring the community back into the community centre to celebrate the arts and culture of our patrons. We are still reimagining what our future events will be but with the support of new committee members and the Board, there are exciting times ahead.

We are grateful for the dedicated and hardworking Park Board staff, Association staff and Trout Lake Youth Council who make all these events possible. They have been working tirelessly behind the scenes throughout a year of resurgence and we are grateful for their commitment to our centre and our community.

Thank you to Amanda Lye for managing through a series of health order restrictions. We wish her well in her new role at Britannia Community Centre.

A special thank you to Matt Sung, Emily Lam and Gloria Lai who stick handled two positions back and forth to create an amazingly cohesive and successful year. This committee is fortunate to work with such a positive and collaborative team.

We are looking forward to another year of successful events!

Respectfully submitted by,

Beth Beeching and Lisa Kew

PROGRAM COMMITTEE REPORT

Chair: Yiman Jiang (Member at Large)
Members: Leslie Tenta (2nd Vice President), Stacey Hagerty (Director at Large); Kara Misra (TLCCA Volunteer)
Staff: Maggie Vasicek, Amanda Lye, Matt Sung, Emily Lam (Programmers)

Purpose

The Program Committee's mandate is to inspire and enhance program offerings based on community needs and interests, by:

- ensuring the development of a strong, diverse, accessible and responsive range of programs;
- fostering the development of community level partnerships for programming and events; and
- informing processes and practices at governance and operational levels as they relate to programming.

The committee meets monthly and provides input on the core programs offered by TLCCA, and we welcome those who are passionate about seeing TLCCA grow in its programming to join us.

Year in Review

Programming back to full capacity

At the beginning of 2022, it was still uncertain how our center's programming would be impacted by COVID. As conditions improved, TLCCA increased its number of programs to meet the demands, including but not limited to:

- New programs such as Medicine Wheel Garden Workshop, French Circle Times, Story Creation Through Art Making, WildCoast Bat Workshop, Exploring Wildlife Habitat in an Urban Park, etc.
- New partnerships with other organizations: HUB Cycling, ABC Fitness, etc.

I am happy to report as of October 2022 the center is once again running at full programming capacity, compared to the 80% in October 2021: 1,666 programs were offered during this fiscal year, 1,489 were successfully run, a success rate of 89%. Many programs are full, some with long waitlists.

Staff changes

The 2021/2022 fiscal year was one of many changes in terms of center staff. At the end of 2021, Alison, our Community Recreation Supervisor (CRS), went on to pursue other career interests, and our lead programmer Maggie stepped up to fill that role. We had Amanda and Matt for the first half of the year as our two staff programmers; however, Amanda moved to a position at Britannia Community Centre, but later collaborated with Trout Lake staff to organize the Mother's Day Pow Wow here. Emily came to TLCC and jumped straight into organizing the Earth Day event and did a fantastic job with TLCC's first Earth Day event.

When the summer began, Erica was successful in securing the CRS position at TLCC, and Maggie and Matt

resumed the two programmer positions. Despite all the staff changes, the centre programming and operations went smoothly throughout the year. We are very grateful to have had Maggie, Matt, Amanda and Emily being part of the TLCC programming team. They have worked tirelessly and often beyond their call of duties.

Emphasis on green programs and green pages

With the programming staff's concerted effort, this year TLCC placed more emphasis on sustainability programs and offered 20 green-themed workshops, plus the Birthday Parties zero-waste box now includes new washable tablecloths. In addition, each program guide included two pages on green initiatives, which not only highlighted the green workshops, provided summaries for green measures that TLCC is taking in the community centre's operation, but also introduced a variety of green actions for individuals to adopt in their everyday lives.

Member Subsidies

In 2021, with the support of TLCCA Board, the program committee established a pilot subsidy policy to enable some limited financial subsidies to families who might otherwise be unable to enroll their children or themselves in some much-needed recreational programs.

I am happy to report that this year we are continuing the subsidy policy to allow wider participation in our programs, and all green programs were offered at subsidized rates. In addition, the program committee sponsored five summer camp spots for children from displaced Ukrainian families.

Looking Ahead

We continue to adapt in a world where the COVID-19 pandemic becomes endemic, and even more uncertainties come on its heels, not least of which is high inflation along with the extreme conditions of climate change. Families will likely experience increased hardship in the coming years, often in hidden and invisible ways. It is upon the program committee to continue working hard to make more programs accessible in the following ways:

- Enhancing program offerings based on community needs and interests
- Fostering strong community participation and community partnership for programming
- Taking a leadership role in our community to model a just and sustainable way of moving forward

Respectfully submitted,

Yiman Jiang, Chair

FINANCE COMMITTEE REPORT

Committee Chair: Bill Hawke (Treasurer)
Members: Jim Morris (3rd Vice President), David Finnis (Member at Large)
Staff: Erica Mark (Community Recreation Supervisor), Chelsey Amaral (TLCCA bookkeeper)

Purpose

The Finance Committee's mandate is to prepare the budget and to strengthen and maintain the financial health of the Association.

Year in Review

This year the Finance Committee, like the rest of Trout Lake Community Centre Association, continued to be impacted by the COVID-19 shutdown and reduction in activity. The Association has pursued ways to reduce costs while also continuing to provide quality programming to the best of our abilities, for our community.

We also benefited from continuation of government programs to subsidize wages and the operations of the preschool. These government programs allowed the Association to operate through the uncertain times without running significant losses. In the case of the Preschool, with the support of this program, we were able to hire an additional teacher to assist in the screening of students daily and escorting children into the facility while leaving parents on the periphery. This protocol was established at the height of the COVID-19 pandemic and is maintained as we return to a more normal operation of the Preschool.

This year the Committee continued to provide oversight over the budgeting process, managed capital accounts and investments, advised the Executive and Board on banking requirements, and provided quarterly financial reports to the Board to ensure we set strategy and are operating the Association in a financially responsible way.

Interest rates dropped significantly and, as a result, the rate of return on reinvesting maturing investments dropped below 1%. We used some of the longer term investments to improve on returns but this is still much lower than we have experienced in the past few years.

When the Community Centre was preparing to resume towards normal operations, we were concerned about what financial resources would need to be recovered seamlessly. To allow for future uncertainties, we parked an amount of money in a high interest savings account that would give us liquidity should that be needed, which they were not.

Towards the end of the fiscal year, interest rates started to increase and so we sent our investments to work. We have invested in 3-year escalating Term Deposits that give us a higher rate of return each year while maintaining liquidity in that they can be cashed in at any anniversary. We have also made plans to transfer the money we had parked in the savings account into these 3-year escalating Term Deposits. The anniversary dates of the various Term Deposits have also been spread so that they mature a various times through the year.

The Committee would like to extend a warm thanks to Erica and her employees at the community centre who play an integral role in developing our budgets, as well as to our bookkeeper Chelsey who also develops the budget and does a fantastic job of keeping our books in order. Chelsey also made the transition to online payment approvals seamlessly after the closure of the centre.

Looking Ahead

Bill Hawke continued his work in the position of Treasurer. David Finnis has joined the Finance Committee and his experience with finances are a great asset. Jim Morris continues on the committee and offers a critical eye on reports and goings on.

As the year ended, the plans for the next year of programming scheduled by our amazing staff will increase to be 100% back to the normal programming load. This is great because we thrive with the community centre filled to overflowing with eager people of all ages.

As time permits, we will again tackle the task of determining the profitability of our programs. This analysis will take some time and we will work towards targets yet to be established. With a new CRS, we have lost the experience that Alison had on this project but I am confident that Erica will be more than capable to recover and continue this work.

Respectfully submitted,

Bill Hawke, Chair

POLICY AND PLANNING COMMITTEE REPORT

Committee Chair: Vacant
Members: Leslie Tenta, Jim Morris, Lisa Kew, Che Poppins (Directors at Large)

Purpose

The primary role of the Policy and Planning Committee is to review and help develop policy proposals for submission to the Executive Committee for Board approval as well as steward TLCCA's strategic planning process.

Year in Review

Renaming the Strategic Planning Committee

- Due to its role being more frequently focused on policy development, in January 2022 the Board carried a motion to change the committee name from the Strategic Planning Committee to the Policy and Planning Committee.

Bereavement and Compassionate Care Leave

- The committee developed a Bereavement Leave Policy to help support TLCCA staff in case of a loved one passing. The policy was brought to the Board and voted into place.
- The committee developed a Compassion Care Leave Policy to support TLCCA staff in case of the need to care for a loved one who is critically or terminally ill.

Preschool Closure Policy

- The committee reviewed a draft Preschool Closure Policy to ensure it reflected the current conditions. The policy clearly outlines what will happen in case of extreme weather and illness outbreak.

Cost of Living Increase

- The committee assessed the unusually high cost of living increase and recommended to the Board that the cost of living increase for full time TLCCA staff is increased from 2% to 5%. This is a one time increase and the cost of living will be evaluated again in 2023.

Looking Forward

The committee is looking forward to doing a review of TLCCA policies over 2023 with an eye to whether there are updates that need doing or if there are any gaps. We will also be looking at ensuring the strategic plan continues moving forward and that all of the committees have the right tools to continue tracking their progress.

Respectfully submitted,

James Morris
Leslie Tenta
Lisa Kew
Che Poppins

GREEN COMMITTEE REPORT

Chair: Yiman Jiang (Director at Large)

Members: Leslie Tenta (2nd Vice President), Iona Bonamis (Director at Large), Chris Cheng, Sam Mew, Emma O'Flynn, Rebecca McInnes (TLCCA Volunteers)

Purpose

Since its inception in the spring of 2019, the Green Committee at Trout Lake Community Centre was mandated to champion environmental conservation and climate action in the context of the community centre through:

- Advocating for the urgency of climate issues
- Developing and delivering programs and events focused on environmental sustainability
- Engaging with and supporting community members on taking climate actions
- Reviewing and improving Association polices that impact the environment.

Highlights

Being a relatively new committee at TLCC, the Green Committee started on smaller projects in the last few years due to setbacks posed by COVID-19. In 2022 with the improvement of the COVID-19 situation, and in collaboration with staff, Board, Program Committee and Arts/Social Committee, we were able to materialize a few significant projects this year:

2022 Earth Day Celebration — We celebrated this year's Earth Day with the first full scale Earth Day event at TLCC, with 16 groups/organizations around the centre and in the park talking about climate change issues, and 9 workshops and demonstrations to discuss actions individuals can take to minimize our collective impacts on this only planet we have to call home.

Green Workshops — Over the four seasons of 2022, 20 green-theme workshops were offered to the community, which ranged from Indigenous Plants, Trout Lake Walking Tours, Cool ‘Hood Champs Climate Action, DIY workshops, Reconnecting to Life, Exploring Wildlife in Trout Lake Park and various gardening courses. Thanks to the TLCCA for their generous sponsorship, all these programs were offered at subsidized rates, to encourage broad participation.

Green Initiative in TLCC Brochure — If you flip through the TLCC program guides, we’ve added two Green-Initiative pages at the back for each season. Content on these green pages included:

- Highlighting the green workshops
- Providing summary for green initiatives that TLCC is taking in the community centre’s operation
- Introducing green actions for individuals to adopt in their everyday lives.

Single-Use Item Reduction and Elimination Strategy — Through most of 2022, Green Committee worked on a Single-Use Item Strategy. The goal for this strategy is to reduce single-use items as much as possible within TLCC’s operation, programming, events, rentals, and café, with the ultimate goal of TLCC becoming a single-use-item-free community centre in the future.

This strategy was recently been adopted by TLCCA Board. One early implementation of this strategy is the TLCC’s 2022 Fall Harvest Dance, one of TLCC’s most loved events, where hearty soups were served in ceramic bowls made by Trout Lake Pottery Club. To further reduce single-use items, staff emailed participants before the event, asking everyone to bring their own utensils, plates, cups, and bags for the bowls, and participants were willing and happy to do so. The dance was once again a huge success, thanks to all the efforts from Trout Lake Pottery Club, Youth Council volunteers, staff, and the Arts and Social Committee!

Looking Ahead

In the coming year, the Green Committee looks forward to bringing up more workshops and dialogues on climate issues and actions we could all take, and to implement the single-use item reduction and elimination strategy in many aspects of the centre operation. We welcome concerned community members to join us at our bi-monthly meetings with fresh ideas on how together as a community we can address the biggest challenge of our time that impacts everyone — the climate emergency.

Respectfully submitted,

Yiman Jiang, Chair

PRESCHOOL ADVISORY COMMITTEE REPORT

Committee Chair: Elizabeth Beck (TLCCA volunteer)

Members: Karo Barski, Erin Sullivan, Laura Runte, Avi Yan (TLCCA volunteers), Leslie Tenta (3rd Vice President)

Staff: Sunny Abebe, Carol Smith

Purpose

The purpose of the Preschool Advisory Committee (PAC) is to support the Preschool operations to be successful and sustainable. The Committee strives to inform, advise, and make recommendations to the Board on child care related issues. In addition, PAC will work with the Board and its committees to ensure the integration of its Preschool services with other Board programs.

Highlights

The ongoing challenges of the COVID-19 Pandemic remained for a majority of the 2021-22 school year. The Preschool Advisory Committee met via zoom and organized fundraising initiatives remotely and successfully met their fundraising targets. As Public Health Orders eased in the Spring of 2022, the PAC resumed meeting in person to organize the 1st preschool event since the pandemic started – an outdoor potluck picnic held at the Trout Lake gazebo.

Here are the key PAC achievements:

1. For the 2021/2022 Preschool year, PAC had representation from both the 3-year-old and 4-year-old classes
2. Held Preschool Potluck Picnic Event, an end-of-the-year gathering for all classes & their families.
3. Organized an inter-parent email list
4. Fundraising
    a. Trout Lake logo gear: $533
    b. Global Coffee Fundraising: $305

Looking Ahead

The PAC has yet to reconvene for the 2022-2023 school year as no interested parents have come forward. Recruitment will be ongoing as the committee's focus of fundraising and supporting the Board by providing input on Preschool matters is an important one.

Respectfully submitted,

Elizabeth Beck

TROUT LAKE POTTERY CLUB REPORT

The Trout Lake Pottery Club is a volunteer-run club of 50 people who share a passion for pottery. Coming from a variety of backgrounds and skill levels, the members share their creative insight and experience, supporting each other's artistic endeavours.

The use of the studio is slowly returning to its pre-COVID levels. Our monthly meetings are being held in person once again and the use of the studio is slowly returning to its pre-COVID use. We have seen a rise in interest to join the club and have re-worked our intake process. We now have a dedicated email to answer people's inquiries about the club and how to join. We have created an online application form and waitlist that resets every September. This has seen us accepting new members every couple of months.

Community Events

This year we have seen a slow return to many of our regular community and social events. We have been examining and restructuring some of our policies to put emphasis on member participation as a club focus and have been excited to see this result in an increase in contribution from the membership both pertaining to the upkeep and managing of the studio as well as more members taking on organizing roles for some of our community events. We had the pleasure of having our spring sale alongside the Mother's Day Pow Wow and we are now busy getting ready for our winter sale. Our Members were able to create 120 bowls for this year's harvest bowl festival and are now turning our attention towards next year's events.

On behalf of the entire Trout Lake Pottery Club we would like to thank the Association and community centre for their continued support.

With gratitude,

Myriam, TLPC Executive member

GRANDVIEW SKATING CLUB REPORT

The Grandview Skating Club (GSC) is a registered non-profit society based in East Vancouver and was established in 1977. GSC provides quality ice skating programs that service a wide range of interests, skills, and abilities. Our club skating programs include CanSkate, StarSkate, CanPower, Star 1, Special Olympics Learn to Skate and Special Olympics Competitive Figure Skating. GSC is the only lower mainland skating club to offer all disciplines of Skate Canada (SC) endorsed programming and fully supports the SC sport for life philosophy.

Year in Review

The past year at Grandview Skating Club has been a time of growth and development for both individual skaters, coaches and the club as a whole. As a community-oriented skating club, our mandate to provide inclusive and diverse programs which enable skaters to achieve their potential both on and off the ice aims to address the needs of the Trout Lake community. Our members have benefited from improvements to our program delivery model, specialized training for coach development and collaborations with other organizations.

GSC has been on a growth trajectory for the past six registration seasons with most programs full to capacity. We retained membership throughout the pandemic and since welcomed new members in all disciplines of skating. We have expanded our coaching roster with three senior skaters completing the subsidized Coach-in-Training program which has enabled us to manage increased enrollment. Each season, the Board of Directors carefully monitors the registration and waitlist process to ensure that programs most in demand are available for our members. This considered approach of continuous program development and evaluation has contributed to the ongoing growth of GSC.

Community partnerships are also a priority for GSC operations. The club values our associations with both the Vancouver Parks Board and Special Olympics Vancouver. These collaborations to utilize community centre spaces for programs which are open to non-Grandview members, provide a welcoming environment and enrich program experiences for everyone involved. These partnerships, established in 2019, have successfully integrated members of each organization within GSC mainstream programs and will remain an important part of our future programming.

The year to come will also see the return of our semi-Annual Ice Show which will be staged in March 2023. We are excited to provide a free-of-charge special event for the Trout Lake community to showcase all the hard work and skills our skaters have been working towards. So on behalf of the Board, coaches and skaters, thank you for providing a home for GSC!

Respectfully,

Christina Webster, President

TROUT LAKE LITTLE LEAGUE REPORT

Trout Lake Little League is a non-profit, volunteer run organization that has offered baseball for players aged 4 to 12 since 1953. Located in John Hendry Park, the league boasts three excellent playing diamonds, a modern clubhouse building with a concession stand, washroom facilities, and a batting cage.

Highlights

Trout Lake Little League has seen a steady rise in registration numbers over the last few years. This year we had a record breaking 354 players! Our club has a very dedicated group of parents working on fundraising. This year we raised funds through registration fees, sponsorship, a hit-a-thon competition, sale of merchandise, and concession sales.

Year in Review

This baseball season was one of the most successful we've seen! Membership is up, we have an amazing group of people committed to making the club the best it can be, it thrived at giving the players a positive and fun experience, as well as provided an inclusive community for all it's members – both the players and their families.

This year, the club did an upgrade to the concession. We updated the equipment as well as added some crowd favorites such as a popcorn machine and hot dog roller. It is the heart of the club and sees lots of sales to all sorts of park goers as well — rugby/sports teams from the field behind, farmer's market attendees, neighbours, etc.

Looking Forward

We look forward to another great season of Little League. We are planning for an increase in membership and look forward to working with the Vancouver Park Board on the changes coming to John Hendry Park in 2023.

Respectfully submitted,

Renee Fleetham, Treasurer
Kyle Sanderson, President

EMERGENCY SUPPORT SERVICES (ESS) ZONE C TEAM REPORT

Purpose

ESS volunteers assist at disaster sites and provide essential basic needs for evacuees on site at reception centres (evacuation shelters) and group lodging centres. ESS is a provincial program administered by the City of Vancouver within its jurisdiction. Learn more on the City's website.

Year in Review

In 2022 a VECTOR radio was introduced to TLCC, which will help facilitate essential communications across the City in the event of a failure of conventional communication methods following a major earthquake. VECTOR is a team of amateur radio operators who train to help with backup communications during emergencies and a sibling organization of ESS.

In September a picnic, hosted by the Vancouver Emergency Management Agency (VEMA), was held at the Trout Lake picnic area. This event was to celebrate all the volunteers of both ESS and VECTOR.

Looking Forward

Following the introduction of COVID restrictions the ESS team moved to online meetings, but hope to start meeting again in person in the upcoming year.

Respectfully submitted,

Andrew Walker

SCRIBES RUGBY FOOTBALL CLUB REPORT

The Scribes Rugby Football Club (SRFC) is a rugby club and member of the Vancouver Rugby Union (VRU). The club is based in East Vancouver and has been playing and practicing at John Hendry Park since the early 1970s. SRFC is the only rugby club in the East Vancouver area.

Over the years several rugby club members have been involved in the Trout Lake Community Centre Association in roles ranging from President, Treasurer and as Board members. The SRFC also participates and volunteers in association activities. A Scribes member served as the art director for the painting of the mural on the old community centre.

Year in Review

In years past and current, the SRFC is continuing to play in the VRU. In 2013, we introduced a spring and summer coed tag rugby league, which was well participated. A mini rugby program was introduced in autumn 2014 for children 5–12 years of age. Spring 2015 introduced a women's side to the club. Scribes now has about 100 playing members, most of whom live in the area around John Hendry Park.

Like many other clubs throughout BC & Canada, our season was cut short in March 2020. We ceased playing for many months and finally were able to get a plan approved by BC Rugby & ViaSport to return to sport. Our adults are playing a mixed touch league and our minis have returned to training on Sunday mornings at John Hendry Park. Due to the modified training regulations, we have been able to add a U15 team for the first time in many years. We are hoping that we can continue to grow our underage programs and work to develop rugby in the schools in East Vancouver.

Over the years the Scribes practiced on Monday and Wednesday evenings at John Hendry Park. We are always looking to recruit new players of all abilities and ages. Some regular season games on Saturdays are at John Hendry Park, Gordon Park and Rupert Park depending on field conditions. Interested persons can view more details at the club website (http://www.scribesrfc.com/) for game and event updates.

The SRFC would like to thank the TLCCA and the Trout Lake Community Centre staff who assist and coordinate the use of the Centre with the teams playing times and needs.

Respectfully submitted,

Marcus Treacy, SRFC President

TLCCA BOARD OF DIRECTORS INFORMATION

The Trout Lake Community Centre Association is an active charitable society that jointly operates the Trout Lake Community Centre with the Vancouver Board of Parks and Recreation. Board Members are elected at an Annual General Meeting held each year in November.

An elected term is two years (except for those seats vacated mid-term). In addition, terms may be staggered so that half of the Board is elected each year.

Board meetings are monthly on the fourth Wednesday of each month at 7 p.m. Meetings generally last two (2) hours.

Board members are encouraged to also sit on one of the committees or help with a project.

In total, the TLCCA Board has 17 elected positions — 6 Executive Officers and 11 Members at Large — as well as one advisory Past President (when applicable).

2021–2022 TLCCA Board Members

Role and name	***Status at AGM 2022***
1. President: Vacant	**Seat open**
2. Vice President (1st): *Nicki Simpson*	**Seat open** (2nd year of term)
3. Vice President (2nd): Leslie Tenta	Standing for re-election
4. Vice President (3rd): Jim Morris	Standing for re-election
5. Treasurer: Bill Hawke	2nd year of term
6. Secretary: Lisa Kew	Standing for re-election
7. Director (Member at Large): Kari-Jane Adams	Standing for re-election
8. Director (Member at Large): [*Jacquelyne Allen]*	**Seat open** (2nd year of term)
9. Director (Member at Large): Iona Bonamis	2nd year of term
10. Director (Member at Large): *David Clarke*	**Seat open** (2nd year of term)
11. Director (Member at Large): David Finnis	2nd year of term
12. Director (Member at Large): Yiman Jiang	Standing for re-election
13. Director (Member at Large): Stacey Hagerty	2nd year of term
14. Director (Member at Large): Che Poppins	2nd year of term
15. Director (Member at Large): [*T Senthivel]*	**Seat open** (2nd year of term)
16. Director (Member at Large): Vacant	**Seat open**
17. Director (Member at Large): Vacant	**Seat open**

Members in italics did not complete their terms.

Board Member Roles, Responsibilities and Expectations

For complete details on Board Member Roles and Expectations, please get in touch with TLCCA's Senior Board Administrator Carol Smith at carol.smith@troutlakecc.com